



**Job Title:**  
**Senior Procurement  
Manager- IT**

**Department:**  
**Procurement**

**Reporting To:**  
**Neil Jones  
Commercial Director**

Please note: this job description outlines key responsibilities and duties but is not exhaustive. Additional tasks may be assigned as needed to support Magenta Living's goals and objectives.

**How your role will contribute to Magenta Living's Purpose, Vision & Values:**

**Our Purpose:**  
Empowering people is our purpose.

**Our Vision:**  
We believe in opening doors to homes full of love, communities full of life and a world full of possibilities.

**Our Values:**  
*'Do the Right Thing.'*  
This is the thread that weaves our actions, decision-making, and connections.

The Senior Procurement Manager will lead the delivery of a strategic, compliant, and value-driven procurement service that supports Magenta Living's purpose of providing safe, high-quality homes and thriving communities. The role ensures procurement activity aligns with organisational vision, delivers social value, and reflects core values of integrity, collaboration, accountability, and customer focus.

**Supporting Organisational Purpose**

- Deliver value-for-money IT procurement solutions that maximize investment in housing services, maintenance, and development
- Ensure all suppliers and contractors meet required standards for safety, quality, and regulatory compliance.
- Embed sustainable procurement practices, promoting environmental responsibility across the supply chain.
- Incorporate social value outcomes into procurement activities, including local employment, skills development, and community benefits.

**Delivering the Vision**

- Develop and implement a strategic IT procurement plan aligned with Organisational objectives and future growth.
- Establish and manage high-performing supplier partnerships that drive innovation and service excellence.
- Lead procurement support for development, regeneration, and IT/Transformation Programme
- Identify and mitigate supply chain risks to ensure continuity of services to residents.
- Promote the use of digital tools and innovative procurement approaches to improve efficiency and outcomes.

**Living the Values**

- Customer Focus  
Ensure procurement decisions contribute to improved resident outcomes, service quality, and satisfaction.  
Where appropriate, incorporate customer insight into procurement

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processes.

### **Integrity & Transparency**

- Lead fair, open, and compliant tendering processes in line with UK procurement regulations and internal policies.
- Uphold high ethical standards and ensure transparency in all procurement activities.

### **Collaboration**

- Work in partnership with internal stakeholders across housing, finance, and asset teams to align procurement with business needs.
- Foster collaborative, partnership-based relationships with suppliers.

### **Accountability**

- Establish robust contract management frameworks, including KPIs and performance monitoring.
- Hold suppliers accountable for delivery, quality, and value commitments.

## **What you will bring to us:**

### **Essential Skills & Experience**

- Significant Experience of procurement within IT categories. Evidence of high level understanding of contracts specifically IT contracts and areas like data, GDPR, DPIA, indemnities, encryption, SAAS and hosted software.
- Awareness of the long-term strategic vision of Magenta and ability to translate into strategic direction and specific action in both IT and the wider procurement categories.

### **Education & Qualifications**

- Educated to Degree level and above
- CIPS (Chartered Institute of Procurement and Supply) qualified procurement professional is preferred with a proven track record in IT procurement and supply chain management.

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- Experience of delivering IT procurement strategies within a complex – multi-stakeholder environment.
- The post holder needs to be a good communicator, negotiator and motivator with the ability to plan and meet deadlines.
- Significant previous IT procurement experience with responsibility for delivery of financial savings and involvement in business transformation programmes.
- Proven experience with advanced technologies like Salesforce and other market leading technology companies providing cloud based solutions ie CRM systems, HR systems and telephony providers.
- Ability to work in a fast paced, complex and dynamic team environment, prioritise workload and manage competing demands
- Evidence of working knowledge of the Procurement Act 2023 and Frameworks such as G-Cloud and CCS.
- Excellent interpersonal and people skills
- Strong influencing skills at senior levels to influence acceptance of a new way of working
- Strong project management, schedule planning and governance skills
- Ability to negotiate at the highest levels with suppliers and reflect these negotiations with sound contractual terms especially related to SAAS.
- Excellent IT skills

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This role is not subject to a mandatory DBS check.

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